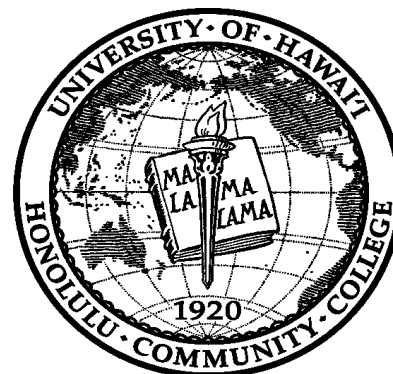


University of Hawai'i System
Honolulu Community College
Off-Campus Program



Fall Accelerated 2009, (5 October – 17 December)
(Registration begins on August 31, 2009)

HICKAM AIR FORCE BASE • NAVAL STATION PEARL HARBOR
 MOANALUA COMMUNITY SCHOOL FOR ADULTS

www.honolulu.hawaii.edu/socad

Find out about MyUH now!!!

MyUH is University of Hawaii's first ever integrated student information system. Features include a common interface for all students and 100% web based services. Every student will need a UH Username to login to use any of the MyUH services. Visit the website at <https://myuh.hawaii.edu> to get more information!

DON'T FORGET

If you register on-line, you have five (5) calendar days to submit your tuition payment or military Tuition Assistance (TA) form. You are responsible for paying all tuition and fees for courses you are enrolled in, whether or not you attend class.

TAKE SPEECH IN 5 WEEKS!

Try our condensed Speech course! This Fall Term, HCC will offer SP151 over 5 weeks! The meeting dates are October 5 – November 9. The classroom hours may seem tough, but you will have completed the course in half the time!



DID YOU KNOW?

HCC offers 5 and 10 week, accelerated terms at Hickam Air Force Base, online and at Moanalua Community School for Adults! You can earn an Associate degree in Liberal Arts, Applied Trades (Military) and Fire & Environmental Emergency Response by taking classes with HCC's Off-Campus Program! You can also utilize our Pre-Nursing degree plan and transfer your classes to the appropriate RN or LPN program at HPU, UHM or KCC. We can also help you complete your degree from the CCAF by offering the specific courses you need!

HCC Off-Campus Program Offices

<u>Hickam AFB</u>	<u>Pearl Harbor</u>
Sandra Pinell	Sandra Pinell
Hangar 2, #125	Building 679, 2 nd deck
M-F (0830-1630)	WED (0830-1130)
421-4350	423-4631

Security Restrictions

Civilian students can now obtain a temporary pass to take classes on Hickam AFB. Advanced notice and a security background check are mandatory. ***The request deadline is September 25 and requests made after this date cannot be processed.*** Please contact our Hickam AFB office at 421-4350 for more information.

Fall Term Holidays

Monday, October 12, 2009 (Discoverers' Day)
 Wednesday, November 11, 2009 (Veterans Day)
 Thursday, November 26, 2009 (Thanksgiving Day)

Refund Schedule

<u>COURSE LENGTH</u>	<u>DROP DATE</u>	(Last day for refunds)		<u>WITHDRAWAL DATE</u>
		<u>100%</u>	<u>50%</u>	
10 weeks	10/16/09	10/04/09	10/16/09	11/17/09

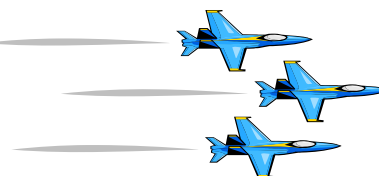
The refund schedule is based on the start and end dates of the semester. The drop date is the last day students may drop a class without a "W" grade. No withdrawals are permitted after the withdrawal date.

Lab Fee Schedule

	<u>Lab Fee</u>	<u>Tuition</u>	<u>Total</u>
ZOOL 141/141L	\$20.00	\$996.00	\$1016.00
FIRE 119C	\$20.00	\$871.50	\$891.50

Note: Lab fees are refundable ONLY when withdrawal is done before the first day of the semester.

Hickam Air Force Base



<u>CRN</u>	<u>Subj & No</u>	<u>Title</u>	<u>Sem Hrs</u>	<u>Day</u>	<u>Time</u>	<u>Instructor</u>
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English/Communication

27301	ENG 100	Composition I <i>Prereq: "C" or higher in ENG 22 or in 60 OR placement in ENG 100</i>	3	MO/WE	1700-1915	J. Dahlman
27302	SP 151	HCC-O - Personal and Public Speech <i>Recommended Prep: Placement in ENG 22/60</i>	3	MO/WE	1700-2115	K. Krammer

***Note: This class meets from October 5 – November 9, 2009. All regular Fall Accelerated deadlines/dates apply for this class, including registration/withdrawal, tuition (payment & refund), bookstore (purchase & refund) dates, and the posting of grades.**

Math/Logical Reasoning

27303	MATH 103	College Algebra <i>Prereq: "C" or higher in MATH 25 OR placement in MATH 103</i>	3	TUE	1700-2115	M. Kadoyama
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Social Science/Humanities/Misc.

27304	AMST 201	The American Experience <i>Prereq: ENG 22/60 OR placement in ENG 100</i>	3	THU	1700-2115	R. Kam
27305	ART 101	Intro to the Visual Arts <i>Prereq: ENG 22/60 OR placement in ENG 100</i>	3	TUE	1700-2115	M. Nikou
27306	ART 101	W – Intro to the Visual Arts <i>Prereq: "C" or higher in ENG 100 OR placement in ENG 209-260</i>	3	TUE	1700-2115	M. Nikou
27307	FAMR 230	Human Development <i>Prereq: ENG 22/60 OR placement in ENG 100</i>	3	FRI	1700-2115	C. Kaaiai
27308	HIST 151	World Civilization I <i>Recommended Prep: Placement in ENG 22 or higher</i>	3	ONLINE		C. Smith

Note: Registered students must contact the instructor at cynthias@hcc.hawaii.edu no later than OCT 5, 2009.

27309	REL 150	Intro to the World's Major Religions <i>Recommended Prep: Placement in ENG 22/60</i>	3	THU	1700-2115	A. Gacis
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FOCUS Requirements

“(E)” before a course title indicates the class satisfies the Contemporary Ethical Issues Focus requirement for the AA degree.

“(HCC-H)” before a course title indicates the class satisfies the Hawaiian, Asian, and Pacific Issues requirement for the AA degree (HCC only).

“(HCC-O)” before a course title indicates the class satisfies the Oral Communication Focus requirement for the AA degree (HCC only).

“(WD)” before a course title indicates the class satisfies the Writing Intensive Focus requirement for the AA degree.

Fire and Environmental Emergency Response

27310 FIRE 119C Emergency Medical Tech - Basic 3.5 Various G. Smith
Prereq: FIRE 119B and FIRE 103

Note: Class will meet on MO/TU from 5:00pm to 8:00pm and alternating Saturdays from 9:00-1:00pm, and will be held at Kaneohe Marine Corp Base Hawaii ARFF. Priority will be given to Marines at MCBH ARFF.

27311 MATH 50 Technical Math 3 THU 1700-2115 M. Kadoyama
Prereq: MATH 20B & C & D OR placement in MATH 50

Note: Class will be held at Kaneohe Marine Corp Base Hawaii ARFF.



Moanalua Community School for Adults

Located on the Moanalua High School campus at 2825-A Ala Ilima Street

Call Sandra Pinell at 421-4350 or Lester Tanji at 837-8466 for more information.

Note: Currently, we do not have the capability to register students at this location. However, students may register at any other UH System location (i.e. Hickam AFB, Honolulu Community College, etc). Continuing students may register online at <https://myuh.hawaii.edu>.

<u>CRN</u>	<u>Subj & No</u>	<u>Title</u>	<u>Sem Hrs</u>	<u>Day</u>	<u>Time</u>	<u>Instructor/Room</u>
27312	ZOOL 141	Human Anatomy and Physiology I <i>Prereq: College Chemistry and one course in college Biology or Zoology</i>	3	T/TH	1800-2015	J. Hall / MCSA
27313	ZOOL 141L	Human Anatomy and Phys I Lab <i>Prereq or Coreq: ZOOL 141</i>	1	SAT	1500-1850	J. Hall / TBA

“Tentative” Winter Accelerated 2010 Schedule

January 11 – March 22, 2010

Registration Begins December 7, 2009

Hickam Air Force Base

ENG 100 Composition I
 HIST 152 World Civilization II
 PSY 100 Survey of Psychology
 THEA 201 Intro to the Art of Film
 SP 151 HCC-O-Personal & Public Speech

Moanalua Community School for Adults

ZOOL 142 Human Anatomy & Physiology I
 ZOOL 142 Human Anatomy & Physiology I Lab

Fire and Environmental Emergency Response

PHYS 51V Technical Physics
 FIRE 119B Emergency Medical Tech

Note: The tentative schedule is a projection for next semester and is subject to change based upon available funding and instructor availability.

Application and Registration Information

Application Procedure

1. File a University of Hawaii System Application Form.
2. File the Residence Information forms

Note: To qualify for residency tuition exemption, active duty U.S. Military personnel stationed in Hawaii, and their authorized family members, must submit a copy of official orders for verification of assignment in Hawaii.

3. Health Clearance
 - Proof of negative TB test results or chest x-ray (must be current within one year of semester start date).
 - Proof of two (2) Measles Mumps Rubella (MMR) shots or combination 1 Measles and 1 MMR shots, or proof of a positive blood test.
4. Placement Tests – Students need placement to take any class with an English or Math prerequisite, or provide proof of prerequisite completion from another accredited institution (i.e. copy of unofficial transcripts).
5. Transfer credits will be evaluated upon receipt of official transcript(s), a signed “Transcript Evaluation Request Form,” and completion of six (6) resident semester hours. Official transcripts must be mailed *directly* from your institution(s) to:
Honolulu Community College, Attn: Records Office, 874 Dillingham Blvd., Honolulu, HI 96817.

Tuition

You are responsible for paying all tuition and fees for courses you are enrolled in, whether or not you attend class.

- Resident/Military Exempt Tuition Rate: \$249 per semester hour of credit
- Non-Resident Tuition Rate: \$282 per semester hour of credit (\$25 application fee for a new student.)

Late Registration Fee

A late registration fee of \$10 will be charged if a student registers on or after **October 5, 2009**.

Payment Due

You are responsible for paying all tuition and fees for courses you are enrolled in, whether or not you attend class.

Full payment is due upon registration. Students are considered “officially registered” when their portion of tuition, or a completed TA form (if applicable), is received. HCC will accept cash, money orders, VISA/MC (ONLY on-line via the UH Portal.), VISA/MC debit card, or checks made payable to the University of Hawaii or Honolulu Community College.

MyCAA and Post 9/11 GI Bill (Chapter 33) Benefits

Please visit our website at www.honolulu.hawaii.edu/socad or call us at 421-4350 for more detailed information on these payment procedures. Failure to do so may result in the student being responsible for paying all tuition and fees.

Financial Assistance

Contact your Education Center or the HCC Financial Aid Office (845-9116) for information and application procedures.

Add/Drop and Withdrawal Policy

Adding or dropping a course is official only after the student has completed an add/drop card. **A \$5.00 fee is charged each time a student drops or adds a course(s) (except when replacing a canceled course).** *Note: There are no "even exchanges" if a class is dropped in the less than 100% refund period and another class is added. Students are responsible for paying the percentage lost and refunds usually take 6 to 8 weeks to process (see refund schedule on front page).*

Textbooks

Textbooks are available for sale each semester at the HCC Office hosting the specific courses. Textbook refunds are only possible within the first two weeks of the term start date (**October 16 deadline**). Textbook prices vary from course to course.

Student Obligations

Students who have not satisfied their obligations (tuition, fees, fines, Health Clearance, etc.) will not be allowed to register for classes, participate in graduation ceremonies, and receive grade reports, diplomas, or transcripts.

Course Cancellations

Honolulu Community College reserves the right to cancel a course due to insufficient enrollment. Students will receive a full refund for any canceled course, or be offered an opportunity to transfer to another HCC course in the current term.

Parking for On-Campus Labs

Students who have lab courses at HCC will need to purchase a parking sticker (\$7 for the Fall Semester). Please contact your instructor for more information, or call the HCC cashier’s office at 845-9102.