

**HONOLULU COMMUNITY COLLEGE
RECORDS OFFICE**

CHANGE OF NAME OR SOCIAL SECURITY NUMBER

Check the appropriate box and submit this completed form with the required documentation to the Records Office of your Home Institution. Changes will be made **ONLY** with appropriate documentation attached.

**PLEASE PRINT CLEARLY
PRESENT NAME AND SOCIAL SECURITY IN UNIVERSITY SYSTEM RECORDS**

PRESENT NAME: _____ SSN: _____
(Print Last Name First Name MI)

CHANGE SOCIAL SECURITY NUMBER: _____

ATTACH copy of Social Security Card

CHANGE NAME: _____
(Print Last Name First Name MI)

Social Security Number: _____

Check one and ATTACH Appropriate Documentation:

- Correct error in spelling
(e.g. Birth Certificate, US Military ID, Passport, U.S. Resident Alien Card, Social Security Card)
- Change due to marriage
(e.g. Marriage Certificate)
- Change due to divorce
(e.g. Divorce Decree)
- Legal change of name
(e.g. Court Petition, U.S. Naturalization Certificate)
- Social Security Card

STUDENT SIGNATURE _____ DATE _____