

Recruitment and Retention Committee

Mid-Year Report, 2007-08

Submitted to the FSEC, February 29, 2008

Committee Members:

Budd	Brooks
Mike	Castell
Grace	Funai (Chair)
Christine	HacsKaylo
Leilani	Hinds
Monir	Hodges
Ralph	Kam
Jessica	Kaniho
Emily	Kukulies
Shanon	Miho
Ina	Miller-Cabasug (Recorder)
Chris Ann	Moore
Joy	Nagaue
Marcia	Roberts-Deutsch
Jolene	Suda
Wayne	Sunahara
Norman	Takeya
David	Wong
Mary Jayne	Militante
Joshua	Kowalkowski

Committee Charter:

The Committee reviewed its charter and made significant changes and progress in identifying its purpose and mission. Major changes to the charter included the member composition, and delineation of the committee into two major sub-groups; 1) recruitment and 2) retention. Beginning next year, the committee will meet in sub-groups once a month, and as a whole committee once a month for a total of two meetings per month. The committee has also identified itself to be a working group, as opposed to a review board. With the approval of changes to the charter, this committee is now focused on assessing, developing and implementing recruitment and retention initiatives campus-wide in coordination with the Administrative Marketing Team and the Achieving the Dream Team. The FSEC unanimously approved the changes to the charter in Feb. 2008.

Committee Initiatives:

Much of our Fall semester was spent discussing the purpose of this new committee. It was challenging to convene such a large constituency, and identifying meeting times that were conducive to the majority of the membership was difficult. After having re-established contact with all the committee members, we were able to streamline the membership slightly, and decide upon a consistent meeting time.

Our first priority was to agree upon our purpose of the committee and ensure that the charter reflected the direction in which our group was going. Now with the charter approved, our next initiative was to develop an instrument to survey what is currently being done on campus in regards to recruitment and retention. The results of the survey should be available shortly, and we will utilize this information when planning out our objectives. By next month (March), we anticipate having some identified areas in which we, as a committee, will pursue through the rest of this year and possibly next.

We are also looking at ways in which we can collaborate with the Achieving the Dream Team, and the Administrative Marketing Committee to ensure that we are not duplicating efforts. As many of these entities are relatively new, we are all slowly moving forward in identifying our roles in the campus community.

Respectfully Submitted,

Grace Funai
Recruitment and Retention Committee Chair