

**RESEARCH DESIGN**

The 26 item (scaled and comment) evaluation instrument was drafted by David Cleveland (Assessment Researcher), Cynthia Smith (Accreditation Liaison Officer), Chris Ann Moore (FSEC Chair), and Kyle Higa (SSEC Chair).

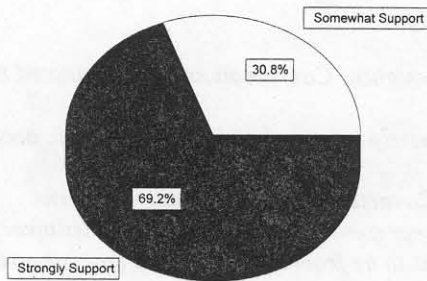
All members of the Planning Council (PC) were then urged to complete the online or hard copy evaluation - yielding 14 PC member respondents.

**FINDINGS**

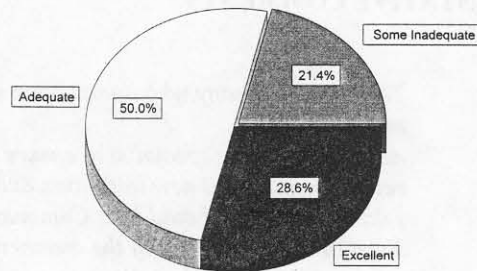
**Strong Support for HCC PC Concept**  
**All respondents strongly or somewhat support PC**

**Majority (79%) : PC representation is adequate/excellent**

SUPPORT PLANNING COUNCIL CONCEPT? (N = 14)



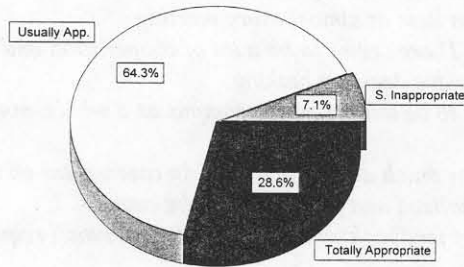
ADEQUACY OF REPRESENTATION? (N = 14)



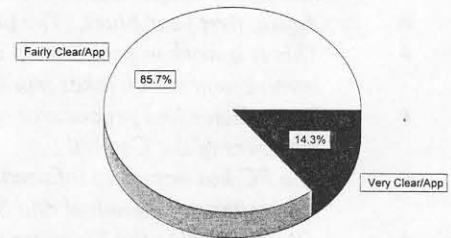
**Almost all feel PC issues are appropriate**

**PC Policies/Procedure Fairly Clear/Appropriate**

APPROPRIATENESS OF COUNCIL ISSUES? (N = 14)



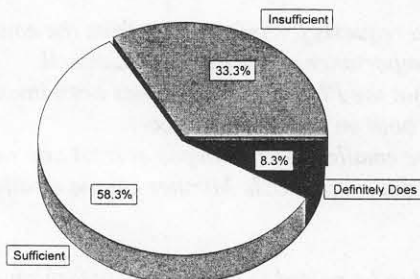
POLICIES/PROCEDURES - CLEAR/APPROPRIATE? (N = 14)



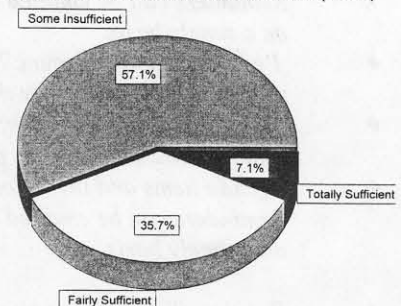
**Some doubt sufficiency of Authority/Information**

**Needs Improvement: PC/Campus Communication**

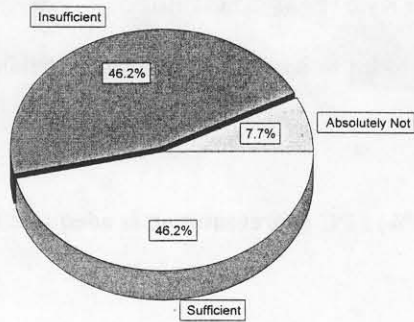
SUFFICIENT AUTHORITY/INFORMATION? (N = 12)



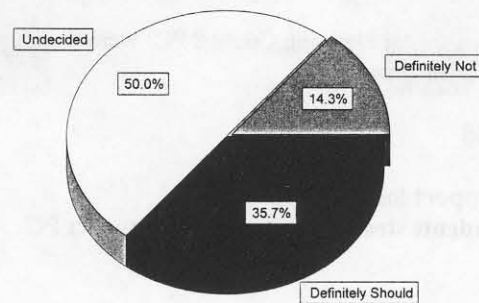
COUNCIL/CAMPUS COMMUNICATION SUFFICIENT? (N = 14)



ADEQUATE INFORMATION TO ENABLE INPUT? (N = 13)



SHOULD THE COUNCIL SELECT A FORMAL CHAIR? (N = 14)



## REPRESENTATIVE COMMENTS

- ◆ *There are too many who do not open up and share their thoughts. Conversations are dominated by certain members.*
- ◆ *Add the disability specialist to ensure the Council is adequately informed and considers basic access requirements in all new initiatives and proposed changes.*
- ◆ *I think that there should be a Community Member on the Council to voice community concerns.*
- ◆ *Need to clarify the role of the members: are they there to represent the interests of the constituency they represent? Or, are they there as an individual who happens to be from a constituency that is represented on the PC?*
- ◆ *The PC seems to still be working through what is a PC appropriate issue and what is not. This is totally understandable, however, I am hopeful that the upcoming year will bring more relevance.*
- ◆ *I think that a clear delineation needs to be made of the issues that are presented at the Planning Council and those that are presented to the Campus Leadership Team. It is difficult to know where to present what at present.*
- ◆ *Some of the issues that have come before the PC delve into "operational" rather than "planning" issues (e.g., marketing budget and activities). This should improve with time and experience.*
- ◆ *Again, first year blues. The policies and procedures are an item at almost every meeting.*
- ◆ *This is a work in progress so we are developing as we go. There seems to be a lot of cooperation and involvement which takes more time but contributes to inclusive decision making.*
- ◆ *The policies and procedures of the Planning Council need to be known by the campus as a whole, not just the members of the Council.*
- ◆ *The PC has access to information but it is not yet clear how much authority it has. An assessment on this can be done after the Biennium and Supplemental Budgets are finalized and publicized to the campus.*
- ◆ *People outside the Planning Council need to provide more feedback when the Planning Council requests it.*
- ◆ *PC members must report back to their respective groups. There is a clog in the pipeline when these groups find out about things too late or not at all. The administration does a 15-30 minute briefing at each meeting to discuss things that are going on or will be happening in the future. However, many PC members seem apathetic to some of the issues that are discussed.*
- ◆ *Agenda items and invitations to the open meetings can be emailed to the campus at least one week in advance. Reminders can be emailed to the campus as the meeting dates approach. Minutes can be emailed to the campus on a timely basis.*
- ◆ *People outside the council need to pay more attention to requests for information from the council. This will require a shift in the way the average person views the importance of the Planning Council.*
- ◆ *I feel that a lot of the campus at large does not know what the Planning Council has been involved with this year. It would be good to post notes in a timely manner both on the Web and hcc-1.*
- ◆ *Agenda items and invitations to the open meetings can be emailed to the campus at least one week in advance. Reminders can be emailed to the campus as the meeting dates approach. Minutes can be emailed to the campus on a timely basis.*
- ◆ *People will not read long e-mails. Minutes/agenda need to be posted in a more timely fashion.*