

Technology Advisory Committee Meeting
Friday, September 18, 2009
(1st Meeting of 2009-2010 Academic Year)

Attendees: Bill Becker, Budd Brooks, Ross Egloria, and Paul Sherard

Next meeting: Friday October 23, 2009 , 11:30 am. Room 7/405

Business

- Paul Sherard was selected to continue as Chairperson.
- Budd Brooks volunteered to be the recorder.

Discussion

Smart Board Technology etc. on campus:

Members from last year's committee discussed the purchase of Smart Boards, Sympodiums, Clickers, and Digital Elmos for the college. They are now in widespread use across the campus. It was suggested that a follow up with users so that they can discuss the effectiveness of the technology in their teaching as well as share new uses for this new technology. Other committee members agreed, and added the idea that there should be a meeting, perhaps at a future TAC meeting, with all users so TAC members could understand how effective the technology is, and so users could meet one another and share solutions to problems as well as successes.

It was also suggested that TAC conduct an end of the year evaluation of all Smart Board users to assess the success of their use. Paul volunteered to talk to Jonathan Wong to see if Jonathan is going to create and distribute an evaluation. Ross suggested that the committee get an official list of who has what new technology on campus, especially Smart Boards, Sympodiums, Clickers, and Digital Elmos. He suggested that the list should include the building and room numbers where each Smart Board, Sympodium, Clicker, and Digital Elmo are located, and who teaches in that room and uses the equipment. This would help all faculty know where these new tools are located, and what teachers may be using them. Faculty interested in learning more about these tools effectiveness in the classroom could contact users and get feedback from them, as well as know where they could go on campus to see the equipment and try it out.

The committee suggested that Jonathan should be invited to the next meeting so he can tell the committee what he was doing in terms of evaluating the use of these new tools. The committee also suggested that when the new Clickers arrive on campus, a survey be conducted on their use in teaching. Ross suggested the campus showcase educational technology so faculty new to these tools could learn about them. This was done that last year with the Smart Board Technology.

Discussion about a possible TAC Web site:

It was suggested that a TAC Web site be set up on the HCC intranet for all faculty to access. Committee members recommended that listing building and rooms where equipment is housed, and info on how to use the new equipment also be on the site. The ability for feedback from current users could also be added to the site. The committee proposed that Todd Kobayashi be asked to set up such a TAC Web site and act as Webmaster. It was further suggested that only the TAC chair have the capability to submit information or request changes to the site.

Laulima:

The committee felt that faculty needed more information on Laulima, so they could better understand its usefulness as a class management tool. Vern Takabayashi gave workshops on Laulima last year. Members suggested he be contacted to see if he is going to continue this practice this academic year.

[It is noted that a *Laulima - Best Practices* Seminar is being held on Thursday, October 8, 2:30 pm and Friday, October 9, 11:00 am. Rm. 2-514]

IT Governance:

Bill discussed on IT governance. He suggested that the planning council is moving on that, albeit slowly. Bill emphasized the need for IT governance. He presented a four step plan to evaluate IT

by asking the following four questions:

- 1) Are we doing the right thing?
- 2) Are we doing it the right way?
- 3) Are we doing it well?
- 4) Are we getting the promised benefit?

Bill said IT governance is basically a leadership structure and process, similar to what any CEO does to evaluate the effectiveness of a company's business plan. COBIT (Control Objectives for Information Technology) offered a good framework for governance and a good way to implement it.