

## **FSEC Meeting, Friday, October 23, 2009**

Building 6, room 633

Meeting called to order 9:35am

Present: Fumi Takasugi, Ron Pine, Shioko Yonezawa, Doug Madden, Steven Chu, Cyndi Uyehara, Karen Hastings, Wayne Sunahara, Jean Maslowski, Libby Jabowski, Poima Sataua, Erika Lacro, Mike Rota, Alapaki Luke.

Guest: Ken Kato, Steve Mandraccia, Derek Oshiro, Cory Takemoto

### **Around Campus Reports or Concerns**

1. Alapaki Luke (Lecturer Representative) – Issue from Lecturers  
What are the policies for lecturers? For instance, how long are final exams kept? Is there an official requirement? Are lecturers included in department meetings? Mike reported this type of problem exists for all new employees. A web-based handbook on “how to do stuff around here” is in the Strategic Plan. Ron and Erika will take this matter take up with the CLT and ask the Division Chairs to consider creating a handbook for all lecturers.
2. Poima Sataua (Student Senate Representative) – Student Parking  
Po submitted a memo to the Chancellor regarding student parking. She took the issue to the Student Senate and also talked to the HonCC security. Po noted that she believed that this issue was primarily a student administration issue but that she was sharing the memo with faculty.

Ron noted that essentially the letter asked for a solution similar to what some faculty have asked for, for some time.

Jean asked for clarification regarding Number 2 in the memo (one of the priorities for a parking sticker), credits earned (25) is from HonCC? Po said yes, 25 credit hours from the student’s home campus. The Student Senate wanted to encourage retention with a preference option.

Ken reported that removing the lottery is doable. If parking is first come, first serve, then credit hours will not be checked, there will be no preference given for credit hours earned. Ken anticipates there will be lines of cars for parking spaces. All student parking will be \$20. There will no longer be the less expensive option of \$15 for the lower parking. Non-credit students will also be able to park. The after 3:00PM evening parking will still be \$7.00. It was suggested that the fee be increased. Ken reported that pricing increases requires BOR approval and for a substantially higher fee. Ken says there needs to be campus wide discussion before taking any changes to the BOR. Jean noted it is important that students know about the new parking policy. The new policy may need to go into effect in the Fall because the Spring schedule has already been printed and distributed.

Ron reminded the FSEC members that our input is fine but primarily this was an issue to be worked out with students and Ken, Mike, and Erika.

### **FSEC Chair Report, System**

Fumi – System FSEC Meeting

1. Mortgage Guarantee Assistance issue. The other community college campuses are not interested. John Morton said it is open to Manoa tenured faculty because they are most at risk for leaving Hawai'i. CCs do not have the necessary critical mass. With the current fiscal situation there may not be funds at all.

Ron suggested we request an official response in writing from John Morton and/or President Greenwood as to why we are not included in the mortgage assistance program and noted further that although there may be no money, a serious principle seemed to be involved with the Chancellor's less than encouraging answer.

Karen motioned that Ron write a letter asking for an official response

Fumi seconded the motion

All agreed

None dissented

2. Letters to President Greenwood from LCC and WCC. They want a timely response as to whether HonCC will join in signing the letter. Fumi will e-mail the faculty on this issue. Discussion took place after the budget issues were discussed. See below.
3. Articulation is not huge issue now as it has moved to a different level. David Ross complained that other campuses should send more "reasonable" people to the meetings. We seem to be the only campus concerned about the math problem and the lowering of a passing grade for WI courses to a D grade and letting students take WI courses without taking English 100 first.

### **FSEC Chair Report, Campus**

Ron – Task Force Reports (Handout - *Task Force Summaries for the FSEC*)

1. Technology Task Force

The College will be receiving Title III Supplemental Technology grant to fund the enhancement of the college's Distance Education capabilities. This includes: (1) internet synchronous meeting platform, (2) hiring an external consultant to consult with the Task Force, (3) purchasing an accreditation/assessment management system, (4) expansion of additional Smart Rooms for Learning

Communities, (5) upgrade the College's network infrastructure, (6) purchase additional equipment for Distance Education production and the MELE program. Although this Task Force has not met yet, the addition of the consultant could be significant help.

## 2. Task Force on Unprepared Students

The Task Force has met twice to develop interview questions for Jerry Saviano to ask on his fact-finding trip. Jerry went to visit 3 colleges: Cleveland State, Durham Technical College, National Center for Post-Secondary Developmental Education at Appalachian State University. A possible fourth is Guilford Technical College.

### **Math Summit Summary, Steve Mandraccia**

This was the third system wide meeting funded by the P-20 Project. The other two meetings included DOE math educators. The goal of these summits is to improve mathematics outcomes of our youth and for the future of our state. The focus of this summit was for higher education math instructors to discuss which college mathematics courses Hawaii's public high school graduates will be placed into based on their performance on the Algebra II End-of-Course Exam. The exam will be taken in the 11<sup>th</sup> and 12<sup>th</sup> grade. The exam will be developed by the publishing company Pearson who received a grant from ACHIEVE, American Diploma Project Network. "Achieve is an independent, bipartisan, non-profit education reform organization based in Washington, D.C. that helps states raise academic standards and graduation requirements, improve assessments and strengthen accountability" (from their website [www.achieve.org](http://www.achieve.org)).

Ron asked if this work should not be connected to some extent with the Task Force on Unprepared students since it seems to have some cross over with remedial/developmental courses. Mike said probably not since most of it deals with transfer level math courses.

### **HonCC Budget Issues, Mike Rota and Ken Kato**

The budget is a "work in progress." The bottom line is to make sure we don't spend more money than we have. There is no provision to go into deficit. Even with the budget reductions (that include an assumed contract resolution and faculty salary reductions) we will be \$211,621.00 below what we need to get through to the end of the Spring 2010 semester and will run out of money before the end of the 2010 fiscal year. The CCs have the same revenue allocations. Manoa is in a very different, difficult situation.

Anticipated savings: UHCC enrollment Growth Fund, increased average class size, delay filling position (except for Tech 2 Dean, hiring freeze- Civil service positions need to be approved by the Governor's office), 9 mo. Conversion of Construction Academy faculty (with overload to meet DOE schedule still saves \$30,000), reduced Apprenticeship enrollment, reduce casual and other personnel hiring,

additional tuition from increased enrollment (soft number, dependent on students paying their tuition and being prepared for college to move on), salary reductions (E&M, HGEA –starts 11/1/09, UPW pending, UHPA pending, Lecturers pending), faculty payroll lag pending. Energy saving, by closing the campus the day after Thanksgiving, during the winter and Spring breaks except for essential services, i.e., financial aid, enrollment. Those employees will take leave with pay another time.

The CC system agreed to pool money centrally to fund Achieving the Dream and other system outcomes. Administration does not want to reduce the number of classes, but will consolidate low enrolled classes. We need to work on retention. Tuition is part of the financial solution.

Ron noted that these budget projections assume a faculty salary reduction of 5% and the pay roll lag. It appears that without them, HCC will be short \$1-2 million in the Spring.

### **Implementation Planning Framework**

Part of strategic planning is goals and outcomes and how we get there. The Implementation Plan lists who is in lead of each item and the other Administrators with responsibilities and accountability for implementation. In development now are written plans of how the goals will be accomplished, how much it will cost us between now and 2015, and the consequences of not having the resources. Going into the Legislative session we are not asking for additional funds, but having the Implementation Plan we can show this is what we need to accomplish the plan. Each goal is identified and discussions are now taking place on implementation of each goal.

Ron noted that unfortunately our planning framework is also the framework for prioritizing budget cuts if they become necessary. He noted that Mike is committed that the process of dealing with a potential budget crisis will be collegial on this campus and that the FSEC and the PC will be consulted. This approach appears so far to be much different than what has and is occurring on other campuses.

### **UHPA Representatives, Cory Takemoto and Derek Oshiro**

Derek reported meeting yesterday, not much change; there was a lot of CC workload discussion for an equal system workload. Cory report the UHPA counter includes workload reduction (TAR) for CC. Lecturer pay reduction is a permanent reduction until the next negotiation. Department cuts have been made at Manoa. Cory acknowledged that we have a much more collegial process on this campus than what appears to be happening on the other campuses.

### **Discussion on the Letters**

Jean, Ron, and Wayne did not believe that the sending of these letters protesting the management style of President Greenwood was a good idea at this time. Fumi did the right thing in not signing one of these letters in spite of the pressure from the other senate chairs, and bringing the letters to the FSEC for consultation first.

Doug had to leave before this discussion but later agreed that this is poor strategy in an email on faculty-l.

Karen noted that something does need to be done, that we cannot just stand by as the Legislature and the Governor make education just another State department to be cut.

It was agreed that given that all faculty are senators of the faculty senate, that all the faculty should be consulted and that Fumi will send a faculty-l email with the letters attached for feedback on whether to sign on of the letters.

Doug's new schedule was briefly discussed; it was agreed that the next meeting would have to be on December 4<sup>th</sup>.

Next FSEC meeting date – December 4<sup>th</sup>, 9:30am  
Meeting adjourned 11:47AM