

Campus Leadership Team (CLT)

Meeting Notes

August 17, 2009

Present: Mike Barros, Dolores Donovan, Ralph Kam, Ken Kato, Erika Lacro, Sandy Matsui, Mario Mediati, Irene Mesina, Shanon Miho, Lianne Nagano, Ron Pine, Sam Rhoads, Marcia Roberts-Deutsch, Bert Shimabukuro, Mark Silliman, Jolene Suda, Jonathan Wong.

I. Updates and Announcements:

Enrollments: August 17, 2009 – 4,128 versus August 17, 2008 – 3583 (up 545)

II. Welcome new members:

Mario Mediati representing PCATT

Ron Pine, Chair of FSEC

III. Round table. Those present gave brief updates on what has happened since the last meeting:

Dolores Donovan: not here during the summer. ("where is my computer?")

Lianne Nagano: they moved back home this week after being on the 4th floor during the summer.

New sections of ENG 20 and Math 20 have been added.

Sandy Matsui: there were 63 sessions of mandatory counseling held this summer. Last Friday was the last day to apply. Many students. As many awards of financial aid already as all of last year. MELE is looking good. Several new Smart Boards are on campus. [It was pointed out that the Smart Boards need dedicated computers or they won't be used.] More Learning Communities training being done.

Mark Silliman: Tech I has been busy Green training (buildings with 5000 square feet or more space have to be evaluated). Two "green advantaged" faculty have received training/certification (Norman Takeya and Guy Fo.)

Shanon Miho: not here during summer

Sam Rhoads: took over Perkins (temporarily). Saw the eclipse from China, more later.

Irene Mesina: Library is back home. New carpets, new tile, stuff rearranged, almost ready. [We need to have an open house, Erika]

Mario Mediati: explained the recent problem with home directories and e-mail on the HCC computers. Still not 100%. A part has been ordered.

Jolene Suda: Native Hawaiian scholarships awarded. Poina Nalu, FYE, and PRIDE offered Summer Bridge courses this past summer. 100% completion for PRIDE & FYE (Offered ENG 22 and IS103). Students will be able to enroll in ENG 100 for Fall 2009 semester. Poina Nalu offered Math 50 and ENG 60. Folders and calendars ordered with funding proposal submitted to CLT will be given out to Native Hawaiian students. Malama Aina Days are set for Fall 2009 semester. Poster and fliers up around campus: Hanauma Bay, Waimea Valley, Mokauea Island, Heeia Fish Pond. Open to all students, faculty, staff, friends and families. Mahalo to everyone who assisted in the implementation of SB courses this past summer. PRIDE is now CRLA certified tutoring program (College Reading and Learning Association).

Marcia Roberts-Deutsch: quiet summer but (wearing the ALO hat) "watch out!" Lots coming.

Ralph Kam: SSE up 9%. Added several on-line sections due to lack of rooms.

Ron Pine: Ron is the new FSEC chair. He met several times with the Mike Rota and Erika over the summer and with other campus leaders. A list of issues and agenda items for the FSEC were formulated and the list was sent to all faculty for feedback and additions, with cc to the CLT members, on August 17th.

Mike Barros: Construction Academy has added one new school for a total of 17 participating high schools on `Oahu. The Summer Bridge program grew from 9 students last year to 39 this past summer. The Construction Career Day will be hosted on our campus and is scheduled for October 22 and 23.

Bert Shimabukuro: 5th Auto Academy held this summer; very successful. Students were great.

Jonathan Wong: SSEC working on an ethics statement. "CCLDI"

Ken Kato:

\$100,000 of new furniture bought and installed.

Renovated 27/215. Four offices turned into six.

13 pallets of e-waste. Need to think about reusing this stuff rather than discarding it.

Budget: have to meet to discuss student assistant budgets

Budget: School budget not finalized, still no answers to many questions. UH reduced \$52m; CCs reduced \$14m; HCC reduced \$2.6 m. Where to find the money not clear. Depends on collective bargaining and arbitration. Possible elimination of some programs (UH wide), Elimination/reduction of excess carry-over reserves. Hope can finalize budget soon, but unlikely.

Fall supplies: 1st quarter has been released.

Student Assistants are still there for now.

IV. Academic Affairs update:

Summer admin staff participated in customer service training, good experience. Pieces of quilt assembled. Brought in Foothills College person for a workshop. English and Math faculty. Femar Lee will spend a couple of days at Foothills College while on sabbatical. MARR has been stopped out for awhile. Bob Perkins will look into what sort of a program MARR needs to be. AERO will join Tech I. AVIT will be under Erika for awhile; Evelyn Green will coordinate AVIT for now. MIR is still being reorganized. Math and ICS hiring is continuing. Hiring of a Dean for Tech II is ongoing.

Topics are needed for future CLT meetings.

Town Hall topics are needed

Fall 2009 CLT Meetings: (all in 2/214 at 1:00)

8/24, 8/31, 9/14, 9/21, 10/5, 10/19, 11/2, 11/16, 11/30 and 12/14.

Reminder: Nothing should be posted on painted walls anywhere on campus. This includes posting notices with blue tape. Anyone seeing a notice taped to a painted wall is asked to remove it. Please remind any students who work for you not to tape notices to walls.

The meeting adjourned at 2:15 pm.

Respectfully submitted by Sam Rhoads, recorder