

HONOLULU COMMUNITY COLLEGE
ACCREDITATION OVERSIGHT COMMITTEE (AOC)

MINUTES
September 17, 2009

Members present: Marcia Roberts-Deutsch (ALO), Mike Barros (CLT liaison), Erika Lacro (VCAA), Steven Shigemoto (IRO), Jim Poole (FSEC), Farah Doiguchi (Staff at large), Kyle Higa (SSEC), Sally Dunan (Faculty at large), Ralph Kam (Administration)

The AOC discussed the status of the Midterm Report, focused on the draft of 8/29/09 posted on the intranet. Sally Dunan had already read through the document and provided feedback to the ALO, Marcia Roberts-Deutsch. Sally's comments included some basic text-editing, but also indicated that several of the links to materials posted on the web were broken and would need to be fixed. Marcia said that those who were expected to provide additional pieces of evidence were in the process of being contacted and asked to respond. In a number of cases, it was a question of campus committees posting up-to-date minutes of their meetings.

Marcia provided a copy of the timeline for submission of the Midterm Report to the VPCC's office. Based on the due date of October 1 (with BOR materials due October 8, and final submission to ACCJC on October 15), an internal (campus) deadline of September 25 was set, so that the final draft of our report could be prepared, with all evidence uploaded to the intranet and links checked.

Ralph Kam raised the question of upcoming substantive changes as we prepare for the the next self-study, noting that the program of Early Childhood Education (ECE) was approaching the point where at least 50% of the program would be offered via distance education. We will continue to monitor the status of this program.

The committee also discussed how best to organize the upcoming Town Hall meeting, scheduled for Monday, September 21 at 2:30 pm. It was agreed that it would be good to have the current draft of the Midterm Report (9/16/09) available for display and discussion. We will review the process of preparation of the report. Marcia will follow up with Chancellor Rota to see what role he wants to play during the meeting. Ross Egloria suggested that we consider how to get people more aware of and participate in a shared definition of the campus mission, the process of program review. Ralph Kam noted that we have achieved a lot since the last self-study, but we tend to focus on what we haven't done. The campus needs to be reminded of all that has been accomplished. He also said we should stress the transparent nature of our work, noting for example the way Ken Kato has handled the discussions of the budget. Sally Dunan thought that this was a good time to provide a retrospective view. We should also use the Town Hall meeting to begin preparation for the next self-study, which begins in Spring 2010. We will make a general announcement of the timetable for this, invite volunteers, and begin to cultivate leadership in this process.

The Town Hall meeting will also provide another opportunity to stress the idea that Accreditation is a continuous process, rather than a periodic event.

The AOC will meet next on Thursday, November 5 at 2:30 pm.