

MINUTES Assessment Committee September 25, 2009

Began: 11:00AM Ended: 11:35AM

Present: Dolores Donovan, Kerry Tanimoto, Irene Mesina, Marcia Roberts-Deutsch, Linda Buck, Fumiko Takasugi, and Ross Egloria

## PROCEEDINGS

### PROGRAM REVIEWS

Program review process cycle has begun for this academic year. Reports are due next month with a target date of 10/12/09.

### END-OF-COURSE EVALUATIONS

University College will be piloting the use of ECAFE for the Fall 2009 semester. However, this is a concern that the application (developed by UH Manoa) will not be able to compile aggregated data across the division.

### PEER EVALUATIONS OF LECTURERS WHO TEACH ENTIRELY ONLINE

This issue was raised by the Language Arts department who has a lecturer who has taught entirely online for a number of semesters now and do not know how to go about doing a peer evaluation for that lecturer. This issue is directed at courses taught entirely via the web as opposed to the cable distance courses where an evaluation can be done by watching one of the lecturer's broadcasts.

### CCSSE IN SPRING 2010

Just a heads-up for the committee that the Community College Survey on Student Engagement, which the system asks us to participate in every two years, is happening again in Spring 2010. Ross will be asking for the committee's help in executing the survey to over 1000 students.

### SLO MAPPING FOR UNIVERSITY COLLEGE

Now that Tech I and Tech II have almost completed their program/course/general education SLO maps, Ross must now get the University College to begin this process. Ross will be looking to the UC Division Chairs for assistance with this endeavor.

### STUDENT TRACKING SYSTEM

The need to track students who leave HCC, whether from completing their studies or for other reasons, has become more important now than in the past, especially since the UHCC System strategic plan identifies this need as a priority. This is a recurring issue that will be continually revisited throughout the year.

### TASKSTREAM ACCOUNTABILITY MANAGEMENT SYSTEM DEMO

A few of us were given the opportunity to see a demonstration of this software which will help the campus to manage our Accreditation and Program Review processes. Marcia and Ross have seen the demo and both felt that the software had some definite merits and if funding can be acquired, that we should try this product.

### NEXT MEETING

October 23, 2009 – 11:00AM-12:00PM. Location TBD