

Committee on Committee – Mid Year Progress Report
January 29, 2008

Committee Members:

- Sherrie Rupert – Chair
- Diane Caulfield
- Xin Li
- Miles Nakanishi
- Tim Wilson

Summary for Fall 2007 and early Spring 2008

- With Grace Funai's guidance and Todd Kobayashi's (Webmaster) help updated our HCC intranet with most current listing of HCC's faculty and staff. In Fall 2007 there were a number of faculty on sabbatical or had retired. As a result committees needed replacements, either by the next highest vote getter or a special election, for example elections were needed for a FSEC lecturer representative.
- Updating continued through early Spring 2008 with request for names of Chairs and any other membership changes. This was in preparation to develop ballots for elected, volunteered, or appointed positions within committees.
- Reviewed that only mid-year reports from committees were required as noted in FSEC's Oct. 16, 2006 minutes thus giving FSEC enough time if needed to approve/disapprove action requested before next academic year. Once received they were forwarded to FSEC.
- COC will be generating faculty ballots late February, early March.