

# HCC POCKET RESPONSE PLAN (SAMPLE)

## NO HOME & CELL #'s

Date Revised: 1/9/08

### INSTITUTIONAL CONTACTS

#### MAIN MEMBERS

##### Emergency Management Team Executive – Chancellor

Ramsey Pedersen 845-9225 / H / WC

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Alternate: Vice Chancellor Academic Affairs (VCAA)

Erika Lacro 845-9158 / Home / Cell

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##### Emergency Management Coordinator –

Vice Chancellor Administrative Service (VCAS)

Ken Kato 845-9123 / Home / WC 294-9123

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Alternate #1: PCATT Director

Scott Murakami 845-9143 / H / WC271-4083

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Alternate #2: Apprenticeship Coordinator

James Niino, 844-2340 / Home / WC 282-0248

##### Emergency Call-In Center & Operations & Maintenance Assistance

Sharon Isa 845-9142 / H / WP 290-6761 / C

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Alternate #2, Acct Clerk Wk / H / C

##### Public Information Officer – Exec. Asst to Chancellor

Brian Furuto 845-9187 / H / C

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Alternate #1: Dean of Student Services

Sandy Matsui 845-9235,236 / H / C

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Alternate #2: University College Dean

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##### Safety Officer / Environmental Health & Safety

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##### Documentation Officer for Management Decisions

Chancellor's Secretary, Clara Bantolina

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#### OPERATIONS

##### Lead – Apprenticeship Coordinator

James Niino

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Alternate: Operations & Maintenance Supervisor

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##### Operations & Maintenance – Supervisor

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Alternate: Stephanie Antolin 847-9845 / H / WC

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##### Security - Supervisor

Norman Shimabukuro WC 284-1270 or 271-4836 /

W845-9273 / W 845-9142 / H / C

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##### Health/Medical – Health Office

Lorri Taniguchi 845-9282 / H / WC / C

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Alternate: Nick Harris 845-9285 / WC 294-9189

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#### LOGISTICS

##### Lead – PCATT Director

Scott Murakami 845-9143 / H / WC271-4083

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Alternate: Tech 2 Dean

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##### Telecommunications

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Other Electronics Alternate: Zane Nebalek 845-9402

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##### Campus Computer Network

Bill Becker 845-9291 / H / C

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Rose Sumajit 845-9291 / H / C

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#### Emergency Evacuation Planning

Name W / H / C

Email

Alternate: Name W / H / C

Email

#### Emergency Evacuation Shelters

Name W / H / C

Email

Alternate: Name W / H / C

Email

#### Shelter Preparation & Distribution of Supplies

Name W / H / C

Email

Alternate: Name W / H / C

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#### INTELLIGENCE / PLANNING

##### Lead – VCAA

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##### Management Information & Research – MIR Director

Name W / H / C

Email

Alternate #1: Registrar

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Alternate #2: Asst. Registrar

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Alternate #3: ITS

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##### Student Affairs – Dean of Student Services

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[matsuis@hcc.hawaii.edu](mailto:matsuis@hcc.hawaii.edu)

Alternate: Designated Student Services Rep

Name W / H / C

Email

##### Human Resources – Director

Sharene Moriwaki

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Ralph Hiatt 837-8098 / H / WC383-1010

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**FINANCE (BUSINESS OFFICE)**

**Lead** – Fiscal Officer

Derek Inafuku 845-9103 / H / C

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Alternate: Cathleen Chang

845-9115 / H / C

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**ON-CAMPUS SITES**

**AMT (Bldg 43)** – 445 Kokea St., Honolulu

842-9872 / Fax

Gordon Talbo 842-9872 / H / C

[gordonta@hcc.hawaii.edu](mailto:gordonta@hcc.hawaii.edu)

Ivan Nitta 842-9872 / H / C

[ivanitt@hcc.hawaii.edu](mailto:ivanitt@hcc.hawaii.edu)

**CHILDCARE (Bldg 11)**

845-9461

Linda Buck 845-9289 / H / C

[bucklind@hcc.hawaii.edu](mailto:bucklind@hcc.hawaii.edu)

Gaynell Buxton 845-9146 / H / C

[buxtonga@hcc.hawaii.edu](mailto:buxtonga@hcc.hawaii.edu)

**CONSTRUCTION ACADEMY (Bldg 28)**

Mike Barros 342-2993

[michael@hcc.hawaii.edu](mailto:michael@hcc.hawaii.edu)

**DIESEL (Bldg 44)** – 445 Kokea St., Honolulu

842-5498 or 842-5691 / Fax 842-5691

Paul Onomura 842-5498 / H / C

[onomura@hcc.hawaii.edu](mailto:onomura@hcc.hawaii.edu)

**OFF-CAMPUS SITES**

**AERO (Bldg 52)** – 140 Iako Place, Honolulu

831-6835 Fax 831-6845 or 845-3767 (PATC)

Brian Isaacson 831-6838 / H / C

[brian@hcc.hawaii.edu](mailto:brian@hcc.hawaii.edu)

**MARINE (Bldg 50)** – 10 Sand Island Access Rd., Honolulu

832-3682 / Fax 832-3686

Bob Perkins 832-3685 / H / C

[perkins@hcc.hawaii.edu](mailto:perkins@hcc.hawaii.edu)

**PACIFIC AEROSPACE TRAINING CTR (PATC)**

(Hangar 111) 91-1259 Midway St., Kapolei

(Bldg 36) 91-1096 Yorktown St., Kapolei

682-6390 ext 224 / Fax 682-6394

**FIRST RESPONDERS / AGENCIES**

**Police, Fire, Ambulance** 911

**ACCESS (Suicide & Crisis)** – 832-3100

**American Red Cross** – 734-2101

**City & County Emergency Management** - 523-4121

**Civil Defense (Disaster Services)** – 733-4300

**FEMA**

Disaster Assistance 1-800-621-FEMA

Environment & Historic Preservation – Region IX – 510-627-7027

**Poison Center** – 1-800-222-1222

**State Emergency Services** – Hazard Evaluation & Emergency Response – 586-4249

After Hours 247-2191

**State Health Department** – 586-4400

After Hours –247-2191

**UTILITIES / BUILDING MAINT. VENDORS**

**Air Conditioning**

Honeywell – 591-6700

**Auto Towing**

Roy's Kalihi Auto Ctr & Towing (Carol) - 841-2214

**Electricians**

**Electricity** – Hawaiian Electric – 548-7961

**Elevators**

Bldg 6, 27 – Otis Elevator Corp 1-800-233-6847

Bldg Kone 1-877-276-8961

Bldg 2, 5, 7, 50 – Schindler 1-800-225-3123

Bldg 7 Library, 14 – Thyssen Krupp – 845-6300

**Fire Alarm System**

**Fire Extinguisher Service**

Au's Extinguisher Service – 537-6285

**Gas Company** – 526-0066

**General Contractors**

**Hawaii Humane Society** – 946-2187

**Plumbers**

**Security Alarm**

Alert Alarm of Hawaii – 521-5000

**Telephone**

Hawaiian Telcom – 611

**US Postal Service**

Inspector - 423-6791

Regional Office - 415-778-5911

**Water** – Board of Water Supply – 748-5010