

**Committee on Student Affairs (COSA)  
Mid Term Report**

**December 1, 2005**

**Committee members:**

- Dolores Donovan UC
- Frank Fenlon Student Services
- Emily Ann Kukulies Director of Student Life
- Femar Lee Academic Support
- Sandy Matsui Dean of Student Services
- Lynnette McKay Tech II
- Bob Perkins Tech I
- Jon Santos Student Representative
- Tami Ikegami Student Representative
- Angie Kehmeier Student Representative
- Jarren Uyehara Registrar
- Amy Stehlik UC

• **Items that have Been Concluded**

- Chairs (B. Perkins, E. Kukulies) & Recorder (J. Santos) selected
- Review scope
- Write & review charter
- Maximum Credit Load policy adjusted to reflect actual procedure
- Awareness of changes in Placement Test score cut-offs
- Review Academic policies review calendar
- Awareness of future e communications policy

• **Items in Progress**

- Graduation procedures regarding CC, CO and information available to students
- Late registration policy – wording & practice congruence
- Non-attendance Drop Policy and procedures related to faculty access
- Procedure for additional duty of monitoring Institutional Integrity
- Issues for modular courses such as bookstore and financial aid disbursement
- Surveys for faculty & students regarding some current policies and any desired changes to policies or procedures

• **Items Intended for Future Meetings**

- Late registration policy
- Student Conduct Code – options for faculty