

**Committee on Student Affairs (COSA)**  
**End of Year Report**  
**June 30, 2006**

**Committee members:**

- Dolores Donovan UC
- Frank Fenlon Student Services
- Emily Ann Kukulies Director of Student Life
- Femar Lee Academic Support
- Sandy Matsui Dean of Student Services
- Lynnette McKay Tech II
- Bob Perkins Tech I
- Jon Santos Student Representative
- Tami Ikegami Student Representative
- Angie Kehmeier Student Representative
- Jarren Uyehara Registrar
- Amy Stehlik UC

• **Items that have Been Concluded**

- Chairs (B. Perkins, E. Kukulies) & Recorder (J. Santos) selected
- Review scope
- Write & review charter
- Maximum Credit Load policy adjusted to reflect actual procedure
- Awareness of changes in Placement Test score cut-offs
- Review Academic policies review calendar
- Awareness of future e communications policy
- Graduation procedures to include CC, CO clarified by administration
- Late registration policy – wording & practice congruence
- Issues for modular courses such as bookstore and financial aid disbursement
- Recommendations written for No Show Policy, Institutional Integrity

• **Items in Progress/Continued for Future COSA Review**

- Graduation procedures regarding CC, CO and information available to students rewritten for 2007 catalog
- Recommendation: No-show Policy communicated to FSEC
- Recommendation: Procedure for additional duty of monitoring Institutional Integrity communicated to FSEC
- Surveys for faculty & students regarding some current policies and any desired changes to policies or procedures
- Student Conduct Code – options for faculty