

## **Faculty Exchange/Sabbatical Leave Committee**

### **Statement of Purpose**

- Review applications for sabbatical leaves.
- Provide a faculty perspective to the Chancellor on the merit of Faculty Exchange/Sabbatical Leave proposals

### **Operating Procedures**

- The Committee and its convener are appointed by the Committee on Committees
- The Chair and the Recorder are appointed within the Committee
- Meetings will be convened by the committee chair at the request of the chancellor.
- The first meeting is convened by the appointed convener and thereafter by the committee chair.
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### **Authorization**

- Authorized by the FSEC

### **Structure of the Committee**

- Five (5) faculty members selected from the entire full-time tenured and non-tenured faculty.

### **Scope of Authority**

- Makes recommendations to the Chancellor regarding the merit of faculty requests for sabbatical leave and exchange of teaching responsibilities with instructors from other institutions.
- Is responsible for reviewing and making written recommendations to the Chancellor in a timely manner.

### **Meetings**

- Meetings are usually conducted during the first two months of each semester.
- Meetings may also occur when requests for Exchange/Sabbatical Leave are submitted at other times of year.

### **Documentation/Communication**

- Recommendations from this committee are made in writing to the Chancellor

**Charter** created Spring 2006.