



Laulima Development Series

The Laulima Development Series is offered as a professional development series to the campus to provide updated training and information for Faculty (particularly Distance Education Faculty) and Staff. Three tracks of Laulima Development Workshops are offered: Laulima for Instruction, Laulima for Workgroups and -- where there is sufficient overlap -- Laulima for Instruction and Workgroups.

Part 1a: Laulima for Workgroups - Managing Departments, Teams, Committees and Projects with Laulima

Dates and Times:

Monday, October 13, 2008, 2:30 p.m. - 4:00 p.m.

Friday, October 17, 2008, 9:00 a.m. - 10:30 a.m.

Location: NHC Computer Lab, 7 – 421

Target Audience: Faculty and Staff

Facilitator: Jonathan Wong

As a University of Hawaii system faculty or staff member you have access to the Laulima collaboration site. Many of you may use or be looking to use Laulima to publish course syllabii, notes or assessment tools for your courses. However, did you know that you can ALSO use Laulima to help manage your research projects, committee assignments or departmental projects? Is there a committee or a joint grant or proposal you're working on? Does your department have a need to improve its communication or collaboration processes? This workshop will show you some of the different ways you can effectively use Laulima to manage group projects and collaborate effectively with your colleagues, committee members and project teams.

Part 1b: Laulima for Instruction: Intro to Course Management Systems - Copyright in Education and Web 2.0 Overview

Date: Thursday, October 9, 2008

Time: 2:00 p.m. - 4:00 p.m.

Location: NHC Computer Lab, 7 – 421

Target Audience: Instructional Faculty

Facilitator: Jonathan Wong

This is the first workshop in the Laulima Development series and it will go over everything you need to know prior to even considering using Laulima or any other type of online course management system. This session will go over the following: Copyright Law for the Education Sector including Fair Use, the Digital Millenium Copyright Act and the Teach Act. We will also go in depth into Web 2.0 technologies, what they are and how they evolved. This background will be of benefit to you to understand as Laulima incorporates many of these Web 2.0 tools. The workshop ends with a brief intro to the Laulima system.



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Part II: Laulima for Instruction - Laulima's Course Management Tools

Date: Thursday, October 16, 2008
Time: 2:30 p.m. - 4:00 p.m.
Location: NHC Computer Lab, 7 – 421
Target Audience: Instructional Faculty
Facilitator: Jonathan Wong

In this session we'll be covering the various tools within Laulima that you as the instructor can configure and use to effectively manage and run your course sites. Among the tools we'll be covering are: Syllabus, Schedule, Announcements, Gradebook, Post 'Em, Drop Box, Roster and Polls.

Part III: Laulima for Instruction and Workgroups -- Laulima's Content Management Tools

Date: Thursday, October 23, 2008
Time: 2:30 p.m. - 4:00 p.m.
Location: NHC Computer Lab, 7 – 421
Target Audience: Instructional Faculty, Non-Instructional Faculty and Staff
Facilitator: Jonathan Wong

In this session we'll be covering the various tools that you as the instructor can configure into Laulima to develop your course sites into the powerful, interactive teaching/workgroup tools that they can optimally be. Among the tools we'll be covering are: Resources, Modules, News, Podcasts, Link Tool, Presentation, and Web Content.

Part IV: Laulima for Instruction and Workgroups -- Laulima's Communication Tools 1: Chat Rooms and Discussion Boards

Date: Thursday, October 30, 2008
Time: 2:30 p.m. - 4:00 p.m.
Location: NHC Computer Lab, 7 – 421
Target Audience: Instructional Faculty, Non-Instructional Faculty and Staff
Facilitator: Jonathan Wong

In this first session on Communication Tools we'll start discussing the multitude of Communication tools available in Laulima for you and your students/workgroups to not only communicate with each other, but to engage deeper into the learning process as well. First we'll explore the use of Chat Room and how you can adapt them to your teaching/CMS style or workgroup system. From there we explore Discussion Boards and take a look at how they can be used to develop rich asynchronous discussions between your students/workgroup and yourself. Finally we take a look at and compare and contrast the three Discussion Board solutions Laulima offers: Discussion and Private Messages, Discussion, and Forums.





Part V: Laulima for Instruction and Workgroups -- Laulima's Communication Tools 2: Wikis and Blogs

Date: Thursday, November 6, 2008

Time: 2:30 p.m. - 4:00 p.m.

Location: NHC Computer Lab, 7 – 421

Target Audience: Instructional Faculty, Non-Instructional Faculty and Staff

Facilitator: Jonathan Wong

In this second session on Communication Tools we continue our look at the multitude of Communication tools available in Laulima for you and your students/workgroups to not only communicate with each other, but to engage deeper into the learning process. In this session we revisit the Web 2.0 technologies of Blogs and Wikis, explore how they've been adapted to the classroom setting and take a look at how Laulima integrates them by exploring the BlogWow and the Wiki tool.

Part VI: Laulima for Instruction and Workgroups -- Laulima's Communication Tools 3: Mailing Tools

Date: Thursday, November 13, 2008

Time: 2:30 p.m. - 4:00 p.m.

Location: NHC Computer Lab, 7 – 421

Target Audience: Instructional Faculty, Non-Instructional Faculty and Staff

Facilitator: Jonathan Wong

In this final session on Communication Tools we wrap-up our look at the multitude of Communication tools available in Laulima for you and your students/workgroups to not only communicate with each other, but to engage deeper into the learning process as well. We'll be going over the following: Email Archive, Mail Tool and Messages.

Part VII: Laulima for Instruction -- Laulima's Assessment Tools 1: Assignments and Gradebook

Date: Thursday, November 20, 2008

Time: 2:30 p.m. - 4:00 p.m.

Location: NHC Computer Lab, 7 – 421

Target Audience: Instructional Faculty

Facilitator: Jonathan Wong

In this first session on Assessment Tools we take a look at how you can use Laulima to administer and evaluate course assignments. We'll be going over the following: Assignments and Gradebook. In the hands-on portion of this workshop you will have an opportunity to upload and input your course assignments into the system as you build your own Laulima course for your class.





Part VIII: Laulima for Instruction and Workgroups -- Laulima's Assessment Tools 2: Tasks, Tests and Surveys

Date: Thursday, December 4, 2008

Time: 2:30 p.m. - 4:00 p.m.

Location: NHC Computer Lab, 7 – 421

Target Audience: Instructional Faculty, Non-Instructional Faculty and Staff

Facilitator: Jonathan Wong

In this final session on Assessment Tools we take a look at how you can use Laulima to administer and evaluate student exams or quizzes as well as solicit feedback through surveys and polls. We'll be going over the following tools in Laulima: "Tasks, Tests and Surveys," and "Polls." For Workgroup solutions you'll learn how you can solicit team feedback through these same tools. In the hands-on portion of this workshop you will have an opportunity to upload and input your quizzes, exams, surveys or tests into the system as you build your own Laulima course for your class or team.

Part IX: Laulima for Instruction and Workgroups -- "Pimp" My Laulima

Date: Thursday, December 11, 2008

Time: 2:30 p.m. - 4:00 p.m.

Location: NHC Computer Lab, 7 – 421

Target Audience: Instructional Faculty, Non-Instructional Faculty and Staff

Facilitator: Jonathan Wong

In this session you will learn how to "dress up" and customize your Laulima site beyond Laulima's basic customization offerings. You will learn to reorder and selectively "turn off" features in Laulima from student view through the "Page Order" tool. You will learn to incorporate graphics into your site as well as redirect sections of your Laulima site to other online course ware tools you may have developed.

The Technology Integration Series is funded through a U.S. DOE Title III Native Hawaiian Serving Institutions grant and is sponsored by the Native Hawaiian Center, the Faculty Development Committee, the Wo Learning Champions and the Distance Education Advisory Group in partnership with the Center for Excellence in Learning, Teaching and Technology at Kapiolani Community College



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