

ASUH-HCC SENATOR-AT-LARGE JOB DESCRIPTION

- A. Responsible for the general welfare of ASUH-HCC, for enforcement of the Constitution and Bylaws and promotion or participation by the students in campus affairs.
- B. Be the legislative assembly of the ASUH-HCC.
- C. Transact all business for the ASUH-HCC subject to the University of Hawai'i regulations and procedures.
- D. Has complete authority over all ASUH-HCC funds, property and assets, excluding Student Media Board assets, in accordance with HCC regulations and procedures.
- E. Adopt an annual budget of projected revenue expenditures.
- F. Make all allotments and appropriations of ASUH-HCC funds.
- G. Conduct all ASUH-HCC elections and ratify results thereof.
- H. Give recognition for outstanding services to the community.
- I. Make nominations and appointments for Senate vacancies.
- J. Establish and conduct relations as necessary with other organizations and their representatives.
- K. Make all laws and decisions necessary and proper for the conduct of student government consistent with the Constitution and Bylaws.
- L. Attend monthly (2) Senate meetings.
- M. Serve on two (2) HCC campus committees and attend their meetings. Report committee activities and news.
- N. Commit to 1 hour a week within the Senate room.
- O. Participate in campus activities. (i.e., New Student Orientation, Welcome back week and other student body activities.)
- P. Establish regular communication. (i.e., e-mail, phone, etc.)

